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RE 350 (Rev. 12/97)

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4	Instructions to License Applicants	Free		
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35A	Using the Services of a Mortgage Broker	both		
Subdivision Guides				
8	Operating Cost Manual For Homeowners' Associations	\$10.00		
9	Subdivision Public Report Application Guide (SPRAG)	\$10.00		
25	Reserve Study Guidelines for Homeowner Association Budgets	\$10.00		

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MISCELLANEOUS INFORMATION

Operating Cost Manual For Homeowners' Associations

A manual designed to aid a budget preparer in the development of a budget for a common interest subdivision.

Subdivision Public Report Application Guide (SPRAG)

A guide designed specifically to assist an applicant for a subdivision public report in the completion and submission of a Notice of Intention (Common Interest) [RE 624] or Notice of Intention (Standard) [RE 628]. This guide provides item-by-item instruction and explanation.

Reserve Study Guidelines for Homeowner Association Budgets

Guidelines designed to assist with preparation of a budget reserve study for a common interest subdivision. RE 25 will help homeowner association officers and members understand how reserves fit into the overall financial plan for the subdivision. Proper attention to the reserve portion of the budget should assist in the allocation of sufficient funds for future replacement of common area components, including major items such as roofs and exterior paint.

1998 Law Book

In addition to the paper version of the 1998 law book, the Department is offering the book in an electronic version, for Windows or Macintosh. The contents of the book are on high density 3.5" diskettes, in a "Folio VIEWS®" information processing program with word search, information tagging, annotation, linking and editing capabilities.

Minimum requirements for Windows — 386 DX2/33Mhz IBM compatible personal computer; 4MB physical RAM; 7MB available hard disk space; Windows version 3.1 or later.

Minimum requirements for Macintosh — 8MB physical RAM; Macintosh System 7; 7MB available hard disk space.

Note — The Department anticipates availability of the 1998 law book in February of 1998. Purchasers should not send in orders for the book until February 1, 1998. This applies to both the paper and electronic versions of the book.

Common Interest Development Brochure

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